

# REQUEST PERMISSION TO REPRINT

—FOR USE BY AL-ANON SERVICE ARMS & IN AL-ANON PUBLICATIONS

## Al-Anon Family Groups Reprint Information

Complete a separate form for each publication in which you intend to use excerpts from Al-Anon copyrighted material. Complete the forms in duplicate and send both copies to Al-Anon Family Group Headquarters Inc. (AFG, Inc.). Permission will be effective only if this request is signed by Al-Anon Family Group Headquarters, Inc. and returned to you.

Date: \_\_\_\_\_

The undersigned requests permission to reprint excerpts from the following Al-Anon publication:

Title \_\_\_\_\_

Page number \_\_\_\_\_; Paragraph number \_\_\_\_\_; Line number \_\_\_\_\_

Please attach copy of the material you wish to reprint and a copy of excerpted material as it is to appear on your printed page including at least the two paragraphs that immediately precede and two paragraphs that immediately follow the quoted material. Please use highlighter to clearly identify the excerpted material.

The excerpted material is intended for use in a volume (herein the "volume") entitled:

Title \_\_\_\_\_

by \_\_\_\_\_

To be published by \_\_\_\_\_ Not later than \_\_\_\_\_  
(month/year)

And will appear on pages numbered \_\_\_\_\_

The undersigned agrees: to make no adaptation or change in the material without prior written consent of Al-Anon Family Group Headquarters, Inc. (AFG, Inc.); to use the material only in the above-mentioned edition of the volume; to print the credit specified below on the copyright page of the volume and/or on the page on which the excerpts begin; to send two copies of the volume to AFG, Inc. on or before publication; that permission is granted for one printing only unless otherwise specified here: \_\_\_\_\_. Al-Anon has the right to revoke permission without prior notice in the event that the terms of publication are breached. In the event of revocation, the publisher will assume all costs of destroying or correcting the non-conforming material within a reasonable time agreed to by the parties.

Form of Credit:

From \_\_\_\_\_, copyright 20\_\_\_\_, by Al-Anon Family Group Headquarters, Inc.  
(identity of publication)

Reprinted by permission of Al-Anon Family Group Headquarters, Inc.

Signature of applicant \_\_\_\_\_

Print applicant's name \_\_\_\_\_

Address \_\_\_\_\_ City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Permission for the reprint of the above-described material on the above terms and conditions and in the volume identified above is hereby granted by: AL-ANON FAMILY GROUP HEADQUARTERS, INC., 1600 Corporate Landing Parkway, Virginia Beach, VA 23454-5617 (757) 563-1600 \* (757) 563-1655 (fax)

By \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE ALLOW A MINIMUM OF 3 WEEKS TO PROCESS.**